
Crawford Consulting Services, Inc. Contract No: GS-10F-0252Y

General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List

Multiple Award Schedule – MAS

On line access to contract ordering information, terms and conditions, up to date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu driven database system. The INTERNET address GSA Advantage!® is: GSAAvantage.gov.

Prices Shown Herein are Net (discount deducted)

Federal Supply Group:	Professional Services Miscellaneous
FSC/PSC Class:	R425 and 0000

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract Period:	March 30, 2022 to March 29, 2027
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Contract Administration:	Stephanie Brick
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Business Size: Small, Woman Owned Business

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COMPANY INFORMATION

Crawford Consulting Services, Inc. (CRAWFORD) has been providing quality construction consulting services since 1993, ranging from pre-construction through occupancy. We maintain a highly-skilled team of construction professionals with certifications including Certified Construction Managers, Certified Professional Estimators, Certified Cost Consultants, Certified Cost Engineers, Associate Value Specialists, and LEED Accredited Professionals with expertise on projects of all types and magnitude. We help simplify the procurement process for contracting officers and project managers because we specialize in construction management, cost estimating, quality assurance / quality control, inspection, staff support and scheduling. CRAWFORD, **as a woman-owned small business**, assists agencies in meeting small business utilization goals.

CUSTOMER INFORMATION:

1a. Table of awarded special item number(s) with appropriate cross reference to item descriptions and awarded price(s):

Special Item Number	Special Item Description	Description Page	Awarded Price Page
541330ENG/RC	Engineering Services	9 – 14	15
OLM/RC	Order-Level Materials (OLM)	Defined at Order Level	Defined at Order Level

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply: Not Applicable.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See pages 9 – 14.

2. Maximum Order:

Special Item Number	Maximum Order
541330ENG/RC	\$1,000,000
OLM/RC	\$250,000

3. Minimum Order: \$100.00

4. Geographic Coverage (delivery Area): Domestic only

5. Point(s) of production (city, county, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: None.

8. Prompt payment terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items (list items by country of origin): None

10a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

10b. Expedited Delivery: Items available for expedited delivery are noted in this price list.

10c. Overnight and 2-day delivery: Contact Contractor

- 10d. Urgent Requirements:** Please note the urgent requirements of this contract and contact contractor.
- 11. F.O.B. Points(s):** Destination
- 12a. Ordering Address(es):** Same as Contractor
- 12b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
- 13. Payment address(es):** Same as company address
- 14. Warranty provision:** Contractor's standard commercial warranty.
- 15. Export Packing Charges (if applicable):** N/A
- 16. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 17. Terms and conditions of installation (if applicable):** N/A
- 18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 18b. Terms and conditions for any other services (if applicable):** N/A
- 19. List of service and distribution points (if applicable):** N/A
- 20. List of participating dealers (if applicable):** N/A
- 21. Preventive maintenance (if applicable):** N/A
- 22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/. – N/A**
- 23. Data Universal Numbering System (DUNS) number:** 092387443
- 24. Notification regarding registration in System for Award Management (SAM) database:** Crawford Consulting Services, Inc. is registered in the SAM Database.

OVERVIEW OF SERVICES PROVIDED

CRAWFORD has completed projects that range in size from under \$10,000 to over \$750 million. CRAWFORD's project capabilities range from new construction, renovation, retrofit, infrastructure, and civil works projects. Our experience stretches from local, regional, national, to international. CRAWFORD specializes in construction management, cost estimating, quality assurance / quality control, inspection, staff support and scheduling.

Services Provided

- Building Life Cycle Cost Analysis
- Claims, Cost, and Schedule Risk Analysis
- Construction Administration
- Construction Management
- Cost Estimating and Cost Engineering
- CPM Scheduling
- Facility Planning and Facilities Maintenance Planning
- Feasibility Studies
- Market Surveys
- Owner's Representation
- Project Management Quality Assurance/Quality Control Inspection
- Staff Support
- Value Engineering and Analysis

Mission Statement

To provide unparalleled full construction consulting services for our clients, ensuring a high standard of quality, timeliness, and responsiveness.

Company Certifications

- Woman-Owned Business Enterprise (WBE)
- 8(a) Graduate

Staff Certifications

- Certified Construction Manager (CCM)
- Certified Cost Consultant/Engineer (CCC/CCE)
- LEED® Accredited Professional (LEED® AP)
- Certified Value Specialist (CVS)
- Associate Value Specialist (AVS)
- Certified Professional Estimator (CPE)
- Professional Engineer (PE)
- Accredited Architect: Licensed (RA & AIA)

Markets

- Academic (K-12, Higher Ed.)
- Aviation
- Commercial
- Convention Centers
- Correctional Facilities
- Dining and Food Service
- Environmental
- Financial Institutions
- Government
- Healthcare Facilities
- Housing
- Laboratories
- Religious
- Retail
- Sports and Recreation
- Transportation

Services

- Building Life Cycle Cost Analysis
- Claims, Cost, and Schedule Risk Analysis
- Construction Administration
- Construction Management
- Cost Estimating and Cost Engineering
- CPM Scheduling
- Facility Planning and Facilities Maintenance Planning
- Feasibility Studies
- Market Surveys
- Owner's Representation
- Project Management
- Quality Assurance/Quality Control Inspection
- Staff Support
- Value Engineering and Analysis

Safety/Environmental/Occupational Health Work Area

Crawford Consulting Services (CRAWFORD) is committed to the concept of world-class safety performance. We demonstrate this by providing our employees with a safe and healthy workplace and by conducting our operations in an environmentally responsible manner. Workplace safety is a key measure of performance and an important indicator of management effectiveness for each project and facility. CRAWFORD believes every occupational injury and illness is a preventable waste and our vision is to eliminate such waste.

Crawford Consulting Services utilizes a project-specific safety program that seeks to measure, control and eliminate existing and predictable hazards on the jobsite and assigns responsibilities for and procedures to facilitate planning, communication and coordination among CRAWFORD, its subcontractors and the Owner. The safety program's primary objective is to reduce and eliminate accidents which can result in fatality, personal injury/illness, fire, equipment damage and/or property loss. Project Managers, Superintendents, Assistant/Area Superintendents, Safety Representatives, and Foremen are the key individuals for implementing and maintaining an effective safety program. Every supervisor will be held accountable for the safety performance of operations under his/her supervision. Every project employee also has the responsibility to follow every precaution and safety rule to protect themselves and their fellow workers.

Construction Management Services

Services provided by CRAWFORD during the Project Design Phase include design technical reviews; code compliance reviews; constructability reviews; analysis of Value Engineering proposals; preparation of cost estimates (including independent check estimates); cost analysis; cost control/monitoring; energy studies; utility studies; site investigations; site surveys; scheduling (including preparation of schedules and schedule reviews); review of design scope changes (including analysis of schedule impact); scheduling/conducting/documenting design related meetings; and performing market studies (material availability, contractor interest, etc.)

Services provided by CRAWFORD during the Project Procurement Phase include providing assistance to the Contracting Officer in contract procurement; answering bid/RFP questions; attending/participating in site visits; attending/participating in pre-bid conferences; preparing and issuing solicitation amendments for review and approval by the Government Contracting Officer; and performing cost/bid/proposal analysis.

Services provided by CRAWFORD during the Project Construction Phase Services may include: establishing temporary field offices; setting up job files, working folders, and record keeping systems; maintaining organized construction files; scheduling and conducting preconstruction meetings; documenting actions taken and decisions made, etc.; monitoring the submittal review process; review and monitoring of project schedules for construction progress with emphasis on milestone completion dates, phasing requirements, work flow, material deliveries, test dates, etc.; assisting in problem resolution and handling of disputed issues (including development of Government position); maintaining marked up sets of project plans and specifications for future as-built drawings; performing routine inspections of construction as work proceeds, taking action to identify work that does not conform to the contract requirements, and notifying the contractors when work requires correction; compiling, through site inspections, lists of defects and omissions related to the work performed and providing these lists to the contractor for correction; review of construction contractor payment requests (including preparation of necessary forms for payment processing); monitoring project financial data and budgetary cost accounting; administration of construction contract change orders (issuing proposal requests, preparing cost estimates, reviewing cost proposals, assisting agency in negotiations, preparing change order packages for processing); scheduling, conducting, and documenting regular progress meetings with all interested parties to review project status, discuss problems, and resolve issues; scheduling, conducting, and documenting (prepare minutes, etc. for distribution) construction related project meetings; monitoring construction contractor compliance with established safety standards (note and report unsafe working conditions, failures to adhere to safety plan required by construction contract); monitoring construction

contractor's compliance with contract labor standards; coordination of construction activities with customer Managers and occupying agency personnel; monitoring the design and construction clarification process and, when appropriate, reminding the A/E and other parties involved of the need for timely actions; participating in all "Partnering" activities during construction (workshops, meetings, etc.); preparing special reports and regular project status reports; providing for progress and/or final photographs of project work; perform site surveys; provide assistance in obtaining permits; perform hazardous material assessments and monitoring of hazardous material abatement work; and provide cost estimating assistance.

Services provided by CRAWFORD during the Commissioning Services shall include, but are not limited to, providing professional and technical expertise for start-up, calibration, and/or certification of a facility or operating systems within a facility. The CM must be able to provide any level of commissioning need from total support to specialty services. Commissioning services may require start-up planning, forecasting start-up duration, estimating start-up costs, determining start-up objectives, organizing start-up teams and team assignments, testing building system components, conducting performance tests.

During the Testing Services CRAWFORD may be tasked to provide the services of an independent testing agency/laboratory to perform project specific quality control testing and inspection services. The services may include, but are not limited to, testing/inspection of soils, concrete, precast concrete connections, steel, steel decking, applied fireproofing, roofing, curtain walls/glazing, and elevator installations.

CRAWFORD may be tasked to provide Claims Services when and as required by the Government for specific projects. CRAWFORD will review disputes and claims from the A&E and/or construction contractor(s) and render all assistance that the Government may require, including, but not limited to, the following: Furnishing reports with supporting information necessary to resolve disputes or defend against the claims; preparation and assembly of appeal files; participation in meetings or negotiations with claimants; appearance in legal proceedings; preparation of cost estimates for use in claims negotiations; preparation of risk assessments/analyses relative to claim exposures; preparation of findings of fact and any other documentation required by the Government.

Services provided by CRAWFORD during Post Construction Services may include Performing Post Occupancy Evaluations (POEs); assisting Agency in the formulation of lessons learned; providing occupancy planning including development of move schedules, cost estimates, inventory lists, etc.; providing move coordination, relocation assistance, and/or furniture coordination; providing telecommunication and computer coordination.

LABOR CATEGORY DESCRIPTIONS

ESTIMATOR:

Minimum Educational / Certification / Years of Experience / Duties:

- Required: Associates Degree in Building Construction Technologies and one year experience.
- Preferred: Bachelor's Degree in construction related field, and five years experience in an applicable (engineering, building technologies, or architecture) field.

Position Summary: Helps to determine necessary resources for projects based on cost estimates. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job.

Essential Duties and Responsibilities:

- Supports the cost estimating division of the company by assisting with quantity take-off, data input, data analysis, and product research.
- Works in conjunction with a Senior Estimator to adhere to a schedule, finalize projects, and meet designated deadlines.
- Assists with calculating quantities and costs for estimating projects and researches pricing.
- Enters and calculates / researches data into computer.
- Evaluates accumulated information.
- Assures that the project is moving ahead in an efficient and appropriate manner.
- Attends Meetings as required.

SENIOR ESTIMATOR:

Minimum Educational / Certification / Years of Experience / Duties:

- Required: Bachelor's Degree and ten years experience as an Estimator
- Preferred: Bachelor's Degree in an applicable field (i.e., engineering, building technologies, or architecture) or 15 years experience. Previous management and customer service experience are also preferred.

Position Summary: Forecasts project costs. Gathers details and compiles data to estimate all costs. Considers raw materials, labor, equipment, tools, labor and transportation for estimations. Helps determine necessary resources for projects based on available resources and time constraints of the deliverable. Familiar with standard concepts, practices, and procedures within a particular field. Relies on judgment and experience to plan and accomplish goals. Performs a variety of tasks.

Essential Duties and Responsibilities:

- Oversees project coordination and pricing project take-off.
- Responsible for marketing and customer relations and may perform other administrative functions as required.
- Estimating and pricing of construction projects.
- Project take-off and Quantity take-off.
- Product research and pricing.
- Data input.
- Assigns project take-off and estimating duties to estimators, junior estimators, and interns.
- Coordinates tasks.
- Verifies that assignments are being completed efficiently and accurately.
- Maintains project timelines.
- Delivers finished product properly, accurately, and on time.

PROJECT MANAGER:

Minimum Educational / Certification / Years of Experience / Duties:

- Required: Bachelor's Degree in Engineering and five years experience.

- Preferred: A minimum of five to eight years experience in the construction or applicable (engineering, building technologies, or architecture) field, with additional Business Administration education / experience.

Position Summary: Coordinates and monitors the scheduling, pricing, and technical performance of company programs. Responsibilities also include aiding in the negotiation of contracts and contractual changes and coordinating preparations of proposals, plans, specifications, and financial conditions of contracts. Develops new business and expands product line. Ensures adherence to master plans and schedules develops solutions to program problems, and directs work of incumbents assigned to program from various departments. Ensures projects are completed on time and within budget. Acts as advisor to program team regarding projects, tasks, and operations. Familiar with standard concepts, practices, and procedures within a particular field. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of complex tasks.

Essential Duties and Responsibilities:

- Develop project cost estimates.
- Track project costs.
- Control project costs.
- Prepares invoices.
- Interpret blueprints and job specifications.
- Monitor project progress.
- Assess change orders.

SENIOR PROJECT MANAGER:

Minimum Educational / Certification / Years of Experience / Duties:

Required: Bachelor's Degree in Engineering and ten years experience.

Preferred: Bachelor's Degree in Engineering, five years experience, and additional Business Administration education and experience.

Position Summary: Serves as a point of contact for development and discussion of new business opportunities and, subsequently, project objectives, scope, and budgets within the company and between the company and the client. Leads a team in the accomplishment of work on projects and in the development of all required documentation / deliverables within budget and schedule constraints. Controls project work accomplishment vs. scope of services contracted, assesses progress vs. schedule and budget; resolves conflicts or elevates conflicts to management level necessary for resolution.

Essential Duties and Responsibilities:

- Develop project cost estimates. Track and control project costs, prepare invoices.
- Interpret blueprints, plans, and job specifications.
- Monitor project progress. Assess change orders.
- Stamp in drawings; assign a pre-proposal number (coordinate with Marketing Department) for tracking purposes.
- Schedule subcontractors and work assignments. Prepare documents for subcontractor quotes, including transmittals that detail enclosures we are sending them and project deadlines.
- Set up job site visit and pre-bid meetings for subcontractors.
- Get quotes (three) for each task in the scope of work (SBA requirement).
- Review documents to verify the quote of each subcontractor.
- Prepare an independent cost estimate (as required) to review subcontractors' quotes.
- Get equipment rental prices and material quotes from various vendors.
- Send all questions in writing to contracting officer for clarification, and ask for written responses to all issues discussed either in person, or via telephone.
- Prepare estimates for review (with President and/or Director of Operations). Coordinate with the estimating department for assistance, and review with the Chief Estimator.
- Prepare bid forms, including all requirements necessary for the accounting office. This includes all SBA forms, and a letter to the Deputy District Director of the SBA.

- Deliver bid to the appropriate location on time, using the requested or preferred method, including but not limited to faxing (if acceptable), Federal Express, or hand carried.
- Follow up with contracting officer to see if bid is acceptable.
- Work with contracting officer to see if there is anything that needs clarified. Answer all questions in a timely manner.
- Get copies of subcontractor quotes to contracting officer if required.
- Review contract from contracting officers and/or client; submit insurance certificates to owner; submit bond information to surety company; follow-up to make sure bond has arrived at owner's office; and set up initial kick off meeting.

CONSTRUCTION INSPECTOR:**

Minimum Educational / Certification / Years of Experience / Duties:

- Required: Bachelor's Degree in Engineering or Construction Management and five years experience.
- Preferred: Bachelor's Degree in Engineering or Construction Management; prior quality assurance experience, and completion of a 30 hour OSHA Safety course.

Position Summary: Provides on-site inspection services for construction tasks including but not limited to concrete, structural steel, electrical, mechanical, etc. Responsible for ensuring work is in compliance with contract drawings and specifications. Files weekly progress reports on project w/photo documentation to determine if the project is complying with job schedule.

Essential Duties and Responsibilities:

- Works with customers, facilities operations managers, engineers, and other facilities management personnel on various issues including, but not limited to work in occupied areas, work permits, utility outages, utility control coordination, road and sidewalk closures.
- Serves as point of contact for field and construction-related problems.
- Schedules, organizes, and conducts progress meetings. Writes and distributes meeting minutes.
- Monitors construction schedules and provides status reports as requested.
- Receives submittals and requests for information from construction administrators. Makes consolidated recommendations to the project manager.
- Develops punch lists, schedules and participates in operational readiness reviews and punch list inspections. Monitors the resolution of punch lists. Assists with project close-out.
- Conducts constructability reviews of design plans and specifications.
- Reviews contractor payment requests and makes recommendations to the Project Managers.
- Coordinates beneficial use and final inspections; inspects incoming project materials for compliance and acceptability.
- Monitors compliance with contract closeout requirements.
- Interprets blueprints and job specifications.
- Attends pre-construction and progress meetings.
- Attends and assists with Operational Readiness Reviews and final inspections.
- Keeps daily report logs for all active projects; Maintains contract files as required.
- Monitors work quality and compliance with CQC plan.
- Monitors safety procedures in all construction areas.
- Issues hot work permits as needed.

SENIOR CONSTRUCTION INSPECTOR:**

Minimum Educational / Certification / Years of Experience / Duties:

- Required: Bachelor's Degree in Engineering or Construction Management plus ten years experience.
- Preferred: Bachelor's Degree in Engineering or Construction Management, prior quality assurance experience, and completion of a 30 hour OSHA Safety course.

Position Summary: Provide pre-construction activities including, assisting in bid evaluation, preparing bid analyses. Evaluate contractor responsibility. Attend bid evaluation meetings. Performs day-to-day contract administration including coordinating pre-construction schedule, schedule of values, submittals, and generally responds to contractor's questions regarding contract administration. Supervise, coordinate and direct the CM staff. Perform other CM management functions as outlined in contract.

Essential Duties and Responsibilities:

- Responsible for oversight of construction and all assigned projects.
- Participates in the design review process, makes recommendations regarding construction and sequencing with other construction work.
- Coordinates with customers, reviews submittals and schedules, and assures conformance of the work with plans and specifications.
- Acts as the central point of contact and is the day-to-day driver of projects from issuance of task orders through closeout.
- Works with customers, facilities operations managers, engineers, and other facilities management personnel on various issues including, but not limited to work in occupied areas, work permits, utility outages, utility control coordination, road and sidewalk closures.
- Serves as point of contact for field and construction-related problems.
- Schedules, organizes, and conducts progress meetings. Writes and distributes meeting minutes.
- Monitors construction schedules and provides status reports as requested.
- Receives submittals and requests for information from construction administrators. Makes consolidated recommendations to the project manager.
- Develops punch lists, schedules and participates in operational readiness reviews and punch list inspections. Monitors the resolution of punch lists. Assists with project close-out.
- Conducts constructability reviews of design plans and specifications.
- Reviews contractor payment requests and makes recommendations to the Project Managers.
- Coordinates beneficial use and final inspections.
- Monitors compliance with contract closeout requirements.
- Interprets blueprints and job specifications.
- Attends pre-construction and progress meetings.
- Attends and assists with Operational Readiness Reviews and final inspections.
- Keeps daily report logs for all active projects.
- Monitors work quality and compliance with CQC plan.
- Monitors safety procedures in all construction areas.
- Issues hot work permits as needed.
- Maintains contract files as required.
- Inspects incoming project materials for compliance and acceptability.

SCHEDULER:

Minimum Educational / Certification / Years of Experience / Duties:

- Required: Bachelor's Degree in Engineering plus one year experience.
- Preferred: Bachelor's Degree in Engineering plus a minimum of five years experience in the construction or an applicable (engineering, building technologies, or architecture) field.

Position Summary: Provide project control services, including scheduling and cost control. Develop schedules of values for cost accounting and budget control. Development of the baseline schedule using Primavera 3. Provides site management with information from which manpower, equipment, and material forecasts can be prepared.

Essential Duties and Responsibilities:

- Create and maintain CPM schedules for projects.

- Processing payment applications and change orders.
- Coordinate time, materials, and labor.
- Tracks and controls project costs.
- Creates and maintains project schedule.
- Calculates project take-off and researches pricing.
- Advanced knowledge of construction practices and procedures.
- Working knowledge of regulatory bodies relating to the construction industry.
- Ability to read and interpret blueprints and project specifications.
- Proficient in scheduling software (Primavera).
- Proficient in MS Office software (Word, Excel, Outlook).
- Basic understanding of estimating software.

SENIOR SCHEDULER:

Minimum Educational / Certification / Years of Experience / Duties:

- Required: Bachelor's Degree in Engineering plus ten years experience.
- Preferred: Bachelor's Degree Engineering or Construction Management; and prior quality assurance experience (15 years) in an applicable (engineering, building technologies, or architecture) field, completion of a 30-Hour OSHA safety course, experience with Expedition Construction Management Software, experience in special construction (laboratories, testing facilities, and/or cleanrooms), knowledge of mechanical and electrical trades.

Position Summary: Responsible for overall management of schedule Development, review, and delay analysis of construction schedules. Assists Senior Claims Consultant with delay impact on claim and the preparation of recommendation development. Knowledge of construction scheduling software.

Essential Duties and Responsibilities:

- Oversight of the scheduling of projects.
- Participate in the design review process, making recommendations regarding constructability and sequencing with other construction work.
- Coordinates with contractor, reviews submittals and schedules, and assures conformance of the work with plans and specifications.
- Acts as the central point of contact and is the day-to-day driver of projects from issuance of task orders through closeout.
- Works with customers, facilities operations managers, engineers, and other facilities management personnel on various issues including, but not limited to work in occupied areas, work permits, utility outages, utility control coordination, road and sidewalk closures.
- Serves as point of contact for field resolution of construction problems.
- Schedules, organizes, and conducts progress meetings. Writes and distributes meeting minutes.
- Monitors construction schedules and provides status reports as requested.
- Receives submittals and requests for information from the construction administrator.
- Makes consolidated recommendations to the project manager.
- Schedules and participates in reviews and punch list inspections. Monitors resolution of punch lists.
- Conducts construction reviews of design plans and specifications.
- Reviews contractor payment requests and makes recommendations to the project manager.
- Coordinates beneficial use and final inspections.
- Monitors compliance with contract closeout requirements.
- Interprets blueprints and job specifications.
- Attends pre-construction and progress meetings.
- Attends and assists with Operational Readiness Reviews and final inspections.
- Keeps daily report logs for all active projects.
- Monitors work quality and compliance with CQC plan.

- Monitors safety procedures in all construction areas.
- Issues hot work permits as needed.
- Maintains contract files as required.
- Inspects incoming project materials for compliance and acceptability.
- Creates and maintains CPM schedules for projects.
- Processing payment applications and change orders.
- Coordinate time, materials, and labor.
- Tracks and controls project costs. Calculates project take-off and researches pricing.
- Advanced knowledge of construction practices and procedures.
- Working knowledge of regulatory bodies relating to the construction industry.
- Ability to read and interpret blueprints and project specifications.
- Proficient in scheduling software (Primavera).

CONSTRUCTION OBSERVER:**

Minimum Educational / Certification / Years of Experience / Duties:

- Required: High School Diploma and five years experience.

Position Summary: Provides on-site inspection services for construction tasks including but not limited to concrete, structural steel, electrical, mechanical, etc. Responsible for ensuring work is in compliance with contract drawings and specifications. Files weekly progress reports on project w/photo documentation to determine if the project is complying with job schedule.

Essential Duties and Responsibilities:

- Works with customers, facilities operations managers, engineers, and other facilities management personnel on various issues including, but not limited to work in occupied areas, work permits, utility outages, utility control coordination, road and sidewalk closures.
- Serves as point of contact for field and construction-related problems.
- Schedules, organizes, and conducts progress meetings. Writes and distributes meeting minutes.
- Monitors construction schedules and provides status reports as requested.
- Receives submittals and requests for information from construction administrators. Makes consolidated recommendations to the project manager.
- Develops punch lists, schedules and participates in operational readiness reviews and punch list inspections. Monitors the resolution of punch lists. Assists with project close-out.
- Conducts constructability reviews of design plans and specifications.
- Reviews contractor payment requests and makes recommendations to the Project Managers.
- Coordinates beneficial use and final inspections; inspects incoming project materials for compliance and acceptability.
- Monitors compliance with contract closeout requirements.
- Interprets blueprints and job specifications.
- Attends pre-construction and progress meetings.
- Attends and assists with Operational Readiness Reviews and final inspections.
- Keeps daily report logs for all active projects; Maintains contract files as required.
- Monitors work quality and compliance with CQC plan.
- Monitors safety procedures in all construction areas.
- Issues hot work permits as needed.

***Denotes an SCLS applicable labor category.*

LABOR CATEGORY	Minimum Education	Minimum Experience
GOVERNMENT SITE		
Project Manager	Bachelors Degree in Engineering	5
Senior Project Manager	Bachelors Degree in Engineering	10
Estimator	Associates Degree	1
Senior Estimator	Bachelors Degree	10
Construction Inspector**	Bachelors Degree in Engineering or Construction Management	5
Senior Construction Inspector**	Bachelors Degree in Engineering or Construction Management	10
Scheduler	Bachelors Degree in Engineering	1
Senior Scheduler	Bachelors Degree in Engineering	10
CONTRACTOR SITE		
Estimator	Associates Degree	1
Senior Estimator	Bachelors Degree	10
Scheduler	Bachelors Degree in Engineering	1
Senior Scheduler	Bachelors Degree in Engineering	10
Construction Observer**	High School	5

Awarded Prices

LABOR CATEGORY	3/30/2022 – 3/29/2023	3/30/2023 – 3/29/2024	3/30/2024 – 3/29/2025	3/30/2025 – 3/29/2026	3/30/2026 – 3/29/2027
GOVERNMENT SITE					
Project Manager	\$138.55	\$142.43	\$146.42	\$150.52	\$154.74
Senior Project Manager	\$189.75	\$195.07	\$200.53	\$206.14	\$211.92
Estimator	\$136.07	\$139.88	\$143.80	\$147.82	\$151.96
Senior Estimator	\$150.76	\$154.98	\$159.32	\$163.78	\$168.37
Construction Inspector**	\$107.04	\$110.04	\$113.12	\$116.28	\$119.54
Senior Construction Inspector**	\$120.41	\$123.78	\$127.25	\$130.81	\$134.47
Scheduler	\$157.03	\$161.42	\$165.94	\$170.59	\$175.37
Senior Scheduler	\$159.06	\$163.52	\$168.10	\$172.80	\$177.64
CONTRACTOR SITE					
Estimator	\$155.94	\$160.30	\$164.79	\$169.40	\$174.15
Senior Estimator	\$189.56	\$194.87	\$200.33	\$205.94	\$211.70
Scheduler	\$155.94	\$160.30	\$164.79	\$169.40	\$174.15
Senior Scheduler	\$203.70	\$209.41	\$215.27	\$221.30	\$227.50
Construction Observer**	\$76.13	\$78.26	\$80.45	\$82.70	\$85.02

Service Contract Labor Standards (SCLS) Matrix

SCLS Eligible Labor Category	SCLS Equivalent Code Title	Wage Determination No.
Construction Inspector	Engineering Technician I / 30081	2015-4341
Senior Construction Inspector	Engineering Technician III / 30083	2015-4341
Construction Observer	Engineering Technician II / 30082	2015-4341

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).